

Graduate Studies



WORKSHOP FOR DEANS, ASSOCIATE DEANS AND ADMINISTRATORS

Lord Nelson Hotel, November 6, 2019

Imperial Ballroom

Managing when everything is a priority

Every year there seems to be a new priority that does not replace last previous ones – it needs to be added to the list. This workshop is aimed at discussing best practices, tips and an opportunity to share challenges and successes.

08:00 Welcome Breakfast – Susan Porter, CAGS President

09:00 Managing the proliferation of priorities

Moderator: Marty Leonard (Dalhousie)

Speakers: Brenda Brouwer (Queen's), Aimee Surprenant (Memorial), Jennifer Drennan (Saskatchewan)

Deans and senior Administrators are being asked to manage and deliver a seemingly never ending series of imperatives: providing professional skills and mental health supports, internships, recruitment of international and Indigenous students, along with the changes to the “bedrock” of academic programming, such as interdisciplinary programmes and alternative dissertations/PhDs. Join us for a facilitated discussion on these pressing topics.

10:15 Managing staff

Moderator: Gillian Robinson (Calgary)

Speakers: Pauline Sinclair (Guelph), Linda Miller (Western), Bethe Andreason (Calgary)

A panel of Deans and administrators will offer examples and advice from their own experiences on the challenges and successes of hiring the right people. The discussion will include best practices for managing change and dealing with conflict and performance issues. Panel members will also share their experiences with fostering an office climate that is respectful, collegial, effective, and growth-promoting.

11:45 Structured decision-making

Moderator: Susan Porter, (British Columbia)

Speakers: Brendan Morey (British Columbia), Gillian Robinson (Calgary)

Deans and administrators are frequently faced with difficult decisions that involve multiple stakeholders, overlapping jurisdictions, high levels of uncertainty, diverse values, limited resources, and suboptimal information. This panel will investigate how structured decision-making can be a useful set of tools and principles to help guide you through these minefields to reach decisions that best meet all stakeholder objectives, and that are thoughtful, defensible, and sustainable.

13:00-14:00 EAT & ASK

Buffet Lunch